

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for PY 2023 must be submitted on or before 30 September 2022.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year*	Price Catalogue (as of 29 July 2022)	Total Amount for the year*						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	30	0	0	30	1,405.50	30	0	0	30	1,405.50	30	0	0	30	1,405.50	30	0	30	1,405.50	120	47.85		
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	5	0	0	5	1,652.75	5	0	0	5	1,652.75	5	0	0	5	1,652.75	5	0	0	5	1,652.75	20	300.55	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	32.91	0.00		
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	36.36	0.00		
5	60121524-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4.47	0.00		
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	200	0	0	200	4,440.00	200	0	0	200	4,440.00	200	0	0	200	4,440.00	200	0	0	200	4,440.00	800	22.20	17,760.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	100	0	0	100	2,220.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	400	22.20	8,880.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	50	0	0	50	1,110.00	50	0	0	50	1,110.00	50	0	0	50	1,110.00	50	0	0	50	1,110.00	200	22.20	4,440.00
9	60121124-WR-P01	WRAPPING PAPER, Kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	161.20	0.00		
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-Q02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	23,620.50	0.00		
11	45111509-MWA-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	15,568.00	0.00		
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	20.49	0.00		
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	18.34	0.00		
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	96.20	0.00		
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	50	0	0	50	4,082.00	50	0	0	50	4,082.00	50	0	0	50	4,082.00	50	0	0	50	4,082.00	200	81.64	16,320.00
16	47131804-BR-S01	BROOM, Soft (Walls Tambo)	piece	30	0	0	30	4,087.20	30	0	0	30	4,087.20	30	0	0	30	4,087.20	30	0	0	30	4,087.20	120	136.24	16,348.80
17	47131804-BR-T01	BROOM, Stick (Walls Ting-Ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of May 2022	Total Amount for the year		
		Jan	Feb	Mar	Q1 Apr/May/	Apr/Jun	May	June	Q2 July/Aug	Sept	Q3 Oct/Nov	Dec	Q4 Jan/Feb					
4713029-TB-011	CLEANSER, Toilet Bowl and Hand, 900ml, 100ml.	bottle	30	0	0	30	1,260.00	30	0	30	1,260.00	30	0	30	1,260.00	120	41,60	
19	471305-CI-011	CLEANSER, Scrubbing Powder, 3kg	can	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	21.52	
20	4713011-DE-652	DETERGENT BAR, 140g as packed	piece	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.30	
21	4713111-DE-010	DETERGENT POWDER, all purpose, 1kg	packet	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
22	4713031-DE-011	DISINFEKTANT SPRAY, Aerosol type, 400ml	can	30	0	0	4,196.70	30	0	0	4,196.70	30	0	0	4,196.70	120	129.89	
23	4713061-DW-011	DUST PAN, right nonbreakable plastic	piece	30	0	0	824.20	30	0	0	824.20	30	0	0	824.20	120	27.64	
24	4713082-FW-002	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
25	4713090-FC-011	FURNITURE CLEANER, Aerosol type, 300ml	bottle	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
26	7101012-FE-011	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
27	4712054-FA-011	MOP BLOCK, 1, heavy duty, liquid plastic, 20 liters capacity	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
28	4713134-FA-010	PERFORABLE, heavy duty	piece	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
29	4713154-FA-011	PHONE AD, made of rubber	piece	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
30	4712152-FC-011	RAGS, all cotton, 1.6kg per bundle	bundle	20	0	30	1,594.20	30	0	20	1,594.20	30	0	0	1,594.20	120	52.14	
31	4713010-SG-011	SCOURING PAD, 3 pieces per pack	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
32	4712102-TB-010	THROTTLE, black, 37 x 402, 20, 10 pieces per roll or pack	pack	10	0	0	1,446.40	10	0	10	1,446.40	10	0	0	1,446.40	40	57.40	
33	4712102-WB-011	WASTEBASKET, 1, foldable	piece	30	0	0	30	925.30	30	0	0	30	925.30	30	0	925.30	120	3,380.00
34	1217103-5T-011	INK, for stamp pads, 50ml	bottle	10	0	0	10	289.10	10	0	0	10	289.10	10	0	289.10	40	1,156.40
CONSUMER ELECTRONICS																		
35	5215125-DE-011	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	7,359.35	
FACE MASK																		
36	4212112-2M4006	FACE MASK, 100% COTTON, 20 pieces per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	77.50	
 FILMS																		
37	1311102-AC-011	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	90.88	
38	1311101-CH-011	CARBON FILM, A+, 100 sheets per box	box	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
39	1311101-CP-012	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
 FIRE FIGHTING EQUIPMENT																		
40	4615001-FE-011	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,184.00	
41	4615001-FE-011	FIRE EXTINGUISHER, pressurized	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,653.25	
 FLAG OR ACCESSORIES																		
42	5512100-CH-011	PRIDE INDIA NATIONAL FLAG	piece	15	0	0	15	4,272.60	15	0	15	4,272.60	10	0	10	2,186.40	50	109.94
 FURNITURE AND FURNISHINGS																		
43	5615000-CH-011	MONOLOC CHAIR, beige	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	347.41		
44	5615000-CH-011	MONOLOC CHAIR, white	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	347.41		
45	5615000-CH-011	MONOLOC TABLE, white, 4 seater capacity	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,286.00		
46	5615015-TH-011	MONOLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,286.00		
 HEATING AND VENTILATION AND AIR CIRCULATION																		
47	4610504-EP-011	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,222.00		
48	4610504-EP-011	ELECTRIC FAN, wall mount, grant type	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,059.88		
49	4610504-EP-011	ELECTRIC FAN, stand type	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	956.96		
50	4610504-EP-011	ELECTRIC FAN, wall mount	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	766.56		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue									
		Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND ACCESSORIES																								
5.1	4321507529001	DESKTOP, for Basic Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
52	4321507529002	DESKTOP, for Mid-Skilled Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,390.40			
53	4321507529003	EXTERNAL HARD DRIVE, 1TB	unit	4	0	4	11,159.60	4	0	4	11,159.60	4	0	4	11,159.60	4	0	4	11,159.60	16	2,292.40			
54	4321507529001	LAPTOP, for Mid-Skilled Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,390.00			
55	4321507529002	LAPTOP, Lightweight	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46,600.00			
56	4321508400001	MONITOR, OPTICAL, USB connection type	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	149.76			
57	4321202549002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28,100.92			
58	4321202549001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,109.52			
59	4321205482001	PRINTER, Laser Monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,856.59			
LIGHTING AND FIXTURES AND ACCESSORIES																								
60	361029848401	LIGHT-EMITTING DIODE (LED) LIGHTBULB, 7 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75.61			
61	361029848401	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	205.92			
MANUFACTURING COMPONENTS AND SUPPLIES																								
62	3120291753001	GLUE, all-purpose, 200 g/6m	jar	10	0	0	10	202.20	20	0	0	20	1,414.40	10	0	10	202.20	20	0	0	1,414.40	60	70.72	
63	3120291759001	STAIN WIRE, heavy duty (black type), 23/13	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.55		
64	3120291759001	STAIN WIRE, standard	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.75		
65	3120291746001	TAPES, electrical	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.95		
66	3120291746001	TAPES, masking, 20mm	roll	20	0	20	1,050.40	30	0	0	20	1,050.40	30	0	0	30	1,050.40	30	0	0	1,050.40	120	61.98	
67	3120291748002	TAPES, masking, 48 mm	roll	20	0	0	20	3,638.80	30	0	0	20	3,638.80	30	0	0	30	3,638.80	30	0	0	3,638.80	120	421.16
68	3120291748001	TAPES, packaging, 48 mm	roll	20	0	0	20	6,701.60	30	0	0	20	6,701.60	30	0	0	30	6,701.60	30	0	0	6,701.60	120	22.26
69	3120291748101	TAPES, transparent, 20mm	roll	30	0	0	30	355.40	30	0	0	30	355.40	30	0	0	30	355.40	30	0	0	355.40	120	11.10
70	3120291748102	TAPES, transparent, 48 mm	roll	30	0	0	30	677.10	30	0	0	30	677.10	30	0	0	30	677.10	30	0	0	677.10	120	22.57
71	3120291748101	TAPES, plastic	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66.52			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																								
72	4110290481002	RULER, plastic, 50 mm	piece	30	0	0	30	469.20	0	0	0	0	0	0	0	0	30	469.20	0	0	0	0	60	15.64
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
73	4412201284901	BLADE, for general purpose cutter/utility knife, 10 pieces per blade	blade	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.92		
74	4412201284901	BLEEDING AND PLUCKING MACHINE*, 50mm bleed/ban capacity	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	52,934.72		
75	4410100704001	CALCULATOR, compact	unit	15	0	0	15	3,993.60	15	0	0	15	3,993.60	15	0	0	15	3,993.60	15	0	0	3,993.60	60	206.24
76	4412101004001	CHALK, white, enamel, 100 pieces per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33.97		
77	4412201254901	CLIP, backfold, 19mm	box	30	0	0	30	261.60	30	0	0	30	261.60	30	0	0	30	261.60	30	0	0	261.60	120	8.72
78	4412201254902	CLIP, backfold, 25mm	box	30	0	0	30	442.50	30	0	0	30	442.50	30	0	0	30	442.50	30	0	0	442.50	120	14.75
79	4412201254903	CLIP, backfold, 32mm	box	30	0	0	30	766.80	30	0	0	30	766.80	30	0	0	30	766.80	30	0	0	766.80	120	25.56
80	4412201254904	CLIP, backfold, 39mm	box	30	0	0	30	1,661.20	30	0	0	30	1,661.20	30	0	0	30	1,661.20	30	0	0	1,661.20	120	56.04
81	4412201254902	COSECTION RATE, 8 meters	piece	50	0	50	576.50	50	0	50	576.50	50	0	50	576.50	50	0	50	576.50	200	11.52			
82	4412201254901	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33.43		
83	44110154901	DATA BOX	piece	100	0	100	17,720.00	100	0	100	17,720.00	100	0	100	17,720.00	100	0	100	17,720.00	100	0	0	17,720.00	
84	4412201254901	DATA FOLDER	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	68.64		
85	4412201254901	DATA IRON AND STAMPING MACHINE	piece	10	0	10	4,579.60	10	0	10	4,579.60	10	0	10	4,579.60	10	0	10	4,579.60	40	453.96			
86	4412201254901	ENVELOPE, documentar Y/A, 500 pieces per box	box	10	0	10	7,644.00	10	0	10	7,644.00	10	0	10	7,644.00	10	0	10	7,644.00	40	764.40			

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		Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4
87 44121205-BK-C02	ENVELOPE, Document, legal, 500 pieces per box	box	10	0	0	10	9,607.20	10	0	10	9,607.20	10	0	10	9,607.20	10	0	10	9,607.20	40	960.72
88 44121205-BN-011	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	20	0	0	20	14,768.00	20	0	0	20	14,768.00	20	0	0	20	14,768.00	20	0	20	14,768.00
89 44121205-EN-002	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
90 44121205-BN-002	ENVELOPE, Making, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	432.52
91 44121205-BN-W02	ENVELOPE, Making, with window, 500 pieces per box	box	10	0	0	10	4,880.00	10	0	10	4,880.00	10	0	10	4,880.00	10	0	10	4,880.00	40	192.00
92 44121205-BN-011	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
93 44121205-FP-001	FASCIABLE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
94 44121205-FP-001	FASTERER, metal, non-sharp edges, 50 sets per box	box	50	0	0	50	4,752.00	50	0	50	4,752.00	70	0	70	6,524.80	70	0	70	6,524.80	280	94.64
95 44121205-FP-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
96 44121205-FP-001	FILE TAB/BROD DIVIDER, Bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
97 44121205-FP-002	FILE TAB/BROD DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
98 44121205-FP-001	FOOLDER, fancy with tabs, A4, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
99 44121205-FP-002	FOOLDER, fancy with tabs, legal, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
100 44121205-FP-001	FOOLDER, L-type, A4, 50 pieces per pack	pack	20	0	0	20	3,750.00	20	0	20	3,750.00	20	0	20	3,750.00	20	0	20	3,750.00	80	187.50
101 44121205-FP-002	FOOLDER, L-type, legal, 50 pieces per pack	pack	15	0	0	15	3,570.55	15	0	15	3,570.55	15	0	15	3,570.55	15	0	15	3,570.55	60	235.27
102 44121205-FP-001	FOOLDER, prebound, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
103 44121205-FP-002	FOOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
104 44121205-FP-004	FOOLDER, with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
105 44122004-FT-701	FOOTER TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
106 44121205-FP-002	FRAGAT FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
107 44121205-FP-001	FRAMMER, Permanent, 3 colors per set	set	100	0	0	100	3,666.00	100	0	100	3,666.00	100	0	100	3,666.00	100	0	100	3,666.00	400	36.65
108 44121205-FP-004	FRAMMER, Permanent, Black	piece	100	0	0	100	307.00	100	0	100	307.00	100	0	100	307.00	100	0	100	307.00	400	30.70
109 44121205-FP-002	FRAMMER, Permanent, Blue	piece	50	0	0	50	317.50	50	0	50	317.50	50	0	50	317.50	50	0	50	317.50	200	15.875
110 44121205-FP-003	FRAMMER, Permanent, Red	piece	50	0	0	50	317.50	50	0	50	317.50	50	0	50	317.50	50	0	50	317.50	200	7.43
111 44121205-FW-001	FRAMMER, Whiteboard, Black	piece	100	0	0	100	265.00	100	0	100	265.00	100	0	100	265.00	100	0	100	265.00	400	9.55
112 44121205-FW-002	FRAMMER, Whiteboard, Blue	piece	50	0	0	50	482.50	50	0	50	482.50	50	0	50	482.50	50	0	50	482.50	200	9.65
113 44121205-FW-003	FRAMMER, Whiteboard, Red	piece	50	0	0	50	482.50	50	0	50	482.50	50	0	50	482.50	50	0	50	482.50	200	9.65
114 44121205-FP-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	100	0	0	100	892.00	100	0	100	892.00	100	0	100	892.00	100	0	100	892.00	400	2.23
115 44121205-FP-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	100	0	0	100	1,378.00	100	0	100	1,378.00	100	0	100	1,378.00	100	0	100	1,378.00	400	3.44
116 44121205-FP-001	PAPER TRIMMER, CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
117 44121205-FP-001	PERFORATOR, hand/gradient, with eraser, one (1) dozen per box	box	100	0	0	100	2,079.00	100	0	100	2,079.00	100	0	100	2,079.00	100	0	100	2,079.00	400	51.98
118 44121205-FP-001	PERCH, Sharpener, manual, single cutter hand	piece	10	0	0	10	1,240.70	10	0	10	1,240.70	10	0	10	1,240.70	10	0	10	1,240.70	40	31.00
119 44121205-FP-001	PLIERS, H/D, heavy duty	piece	20	0	0	20	1,038.00	20	0	20	1,038.00	20	0	20	1,038.00	20	0	20	1,038.00	60	15.60
120 44121205-FP-010	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
121 44121205-FP-001	RUBBER BAND, No. 18, 50g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
122 44121205-FP-001	STAMP PAD, felt	piece	10	0	0	10	399.20	10	0	10	399.20	10	0	10	399.20	10	0	10	399.20	40	9.98
123 44121205-FS-001	SCISSORS, symmetrical or asymmetrical	pair	30	0	0	30	1,001.10	30	0	30	1,001.10	30	0	30	1,001.10	30	0	30	1,001.10	120	33.33
124 44121205-FP-001	STAPLER, standard type	piece	50	0	0	50	7,260.00	50	0	50	7,260.00	50	0	50	7,260.00	50	0	50	7,260.00	100	145.00
125 44121205-FP-001	STAPLER, heavy duty (pneumatic type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
126 44121205-FP-001	STAPLE REMOVER, plier type	piece	30	0	0	30	194.10	30	0	30	194.10	30	0	30	194.10	30	0	30	194.10	120	3.24
127 44121205-FD-010	TAPE DISPENSER, tape top	piece	10	0	0	10	738.00	10	0	10	738.00	10	0	10	738.00	10	0	10	738.00	40	72.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year as of 30-May-2022	Price/Catalogue/ Retail Price per piece	Total Available for the year		
			Jan	Feb	Mar	Q1 Actual	Apr	May	June	Q2 Actual	July	Aug	Sept	Q3 Actual	Oct	Nov	Dec		
PAPER MATERIALS AND PRODUCTS																			
128	541155-C4-A31	CARTRIDGE, minorized colors, 20 pieces of assorted colors per pack.	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
129	541155-CF-411	COMPUTER CONTINUOUS FORM, 1 lphy, 280mm x 211mm, 2,000 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	882.55	
130	541155-CF-412	COMPUTER CONTINUOUS FORM, 1 lphy, 280mm x 211mm, 2,000 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,055.88	
131	541155-CF-412	COMPUTER CONTINUOUS FORM, 2 lphy, 280mm x 211mm, 1,000 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,055.88	
132	541155-CF-421	COMPUTER CONTINUOUS FORM, 2 lphy, 280mm x 211mm, 1,000 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,055.88	
133	541155-CF-431	COMPUTER CONTINUOUS FORM, 3 lphy, 280mm x 211mm, 500 sets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	790.40	
134	541155-CF-432	COMPUTER CONTINUOUS FORM, 3 lphy, 280mm x 211mm, 500 sets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	790.40	
135	541155-CF-201	DOBLE/LEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,055.88	
136	541155-CF-502	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	60	0	0	60	2,223.60	60	0	0	60	2,223.60	60	0	0	60	2,223.60	37.06
137	541155-CF-504	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	60	0	0	60	3,596.80	60	0	0	60	3,596.80	60	0	0	60	3,596.80	59.28
138	541155-CF-503	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	50	0	0	50	2,460.00	50	0	0	50	2,460.00	50	0	0	50	2,460.00	50.00
139	541155-CE-501	NOTEBOOK, strong paper	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
140	541155-CF-801	PAPER, MA, TOILET A4, 500 sheets per ream	ream	250	0	0	250	41,412.50	250	0	0	250	41,412.50	250	0	0	250	41,412.50	165.05
141	541155-CF-802	PAPER, MA, TOILET A4, 500 sheets per ream	ream	150	0	0	150	26,377.50	150	0	0	150	26,377.50	150	0	0	150	26,377.50	113.5000
142	541155-CF-201	PAPER, MA, TOILET A4, 500 sheets per item	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
143	541155-CF-202	PAPER, MA, TRIPURPOSE LEGAL, 500 sheets per item	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
144	541155-CE-501	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
145	541155-CE-501	PAPER, gedchum, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
146	541155-CE-601	RECORD BOOK, 300 PAGES	book	30	0	0	30	1,872.00	30	0	0	30	1,872.00	30	0	0	30	1,872.00	62.40
147	541155-CE-602	RECORD BOOK, 300 PAGES	book	50	0	0	50	5,200.00	50	0	0	50	5,200.00	50	0	0	50	5,200.00	104.00
148	541155-CE-602	TERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
149	541155-CE-604	TISSUE, INTERWOVEN PAPER TOWEL, 150 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
150	541155-CE-602	TOILET TISSUE PAPER, 2 lphy, 12 rolls in a pack	pack	15	0	0	15	1,294.80	15	0	0	15	1,294.80	15	0	0	15	1,294.80	51.20
151	541155-CE-501	PERFUMES & COLOGNES OR FRAGRANCES	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
152	541155-CE-601	PESTICIDES OR PEST REPELLENTS	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
153	550102-EA-001	PRINTED PUBLICATIONS	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	
1	541203-CE-005	PRINTER OR FAXSTABLE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5,947.20	
2	541203-CE-004	INK CARTRIDGE, BROTHER DR-315, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	910.00	
3	541203-CE-005	INK CARTRIDGE, BROTHER LC-311, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1,601.60	
4	541203-CE-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1,105.32	
5	541203-CE-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	1,270.32	
6	541203-CE-004	INK CARTRIDGE, CANON PG-60, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	661.12	
7	541203-CE-002	INK CARTRIDGE, CANON PG-61, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	692.32	
8	541203-CE-017	INK CARTRIDGE, EPSON CL1166A400 (1166-1), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	249.60	
9	541203-CE-017	INK CARTRIDGE, EPSON CL1166A400 (1166-2), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	249.60	
10	541203-CE-017	INK CARTRIDGE, EPSON CL1166A400 (1166-3), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	249.60	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year (26/06/2022)	Price per unit	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1	Apr	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4
1.1 44103105-EF-Y12	BLK CARTRIDGE, IP COLORAA (IP95A), Yellow	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	269.00
1.2 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	852.00
1.3 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,682.32
1.4 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	910.00
1.5 44103105-EF-T10	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,657.52
1.6 44103105-EF-Y48	BLK CARTRIDGE, IP COLORAA (IP95A), Photo Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
1.7 44103105-EF-C48	BLK CARTRIDGE, IP COLORAA (IP95A), Gray	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
1.8 44103105-EF-B48	BLK CARTRIDGE, IP COLORAA (IP95A), Gray	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
1.9 44103105-EF-Y48	BLK CARTRIDGE, IP COLORAA (IP95A), Gray	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
2.0 44103105-EF-G48	BLK CARTRIDGE, IP COLORAA (IP95A), Gray	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
2.1 44103105-EF-B48	BLK CARTRIDGE, IP COLORAA (IP95A), Photo Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,996.80
2.2 44103105-EF-B17	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	986.08
2.3 44103105-EF-T17	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647.20
2.4 44103105-EF-B55	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
2.5 44103105-EF-T75	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
2.6 44103105-EF-C40	BLK CARTRIDGE, IP COLORAA (IP95A), Cyan	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
2.7 44103105-EF-N40	BLK CARTRIDGE, IP COLORAA (IP95A), Magenta	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
2.8 44103105-EF-K40	BLK CARTRIDGE, IP COLORAA (IP95A), Yellow	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
2.9 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,241.20
3.0 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	986.08
3.1 44103105-EF-T30	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647.20
3.2 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
3.3 44103105-EF-C50	BLK CARTRIDGE, IP COLORAA (IP95A), Cyan	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
3.4 44103105-EF-S50	BLK CARTRIDGE, IP COLORAA (IP95A), Magenta	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
3.5 44103105-EF-Y50	BLK CARTRIDGE, IP COLORAA (IP95A), Yellow	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
3.6 44103105-EF-B53	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
3.7 44103105-EF-C43	BLK CARTRIDGE, IP COLORAA (IP95A), Cyan	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,241.20
3.8 44103105-EF-N53	BLK CARTRIDGE, IP COLORAA (IP95A), Magenta	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647.20
3.9 44103105-EF-Y43	BLK CARTRIDGE, IP COLORAA (IP95A), Yellow	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647.20
4.0 44103105-EF-B56	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
4.1 44103105-EF-T56	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,241.20
4.2 44103105-EF-B53	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
4.3 44103105-EF-T53	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,647.20
4.4 44103105-EF-B42	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
4.5 44103105-EF-C53	BLK CARTRIDGE, IP COLORAA (IP95A), Cyan	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
4.6 44103105-EF-N53	BLK CARTRIDGE, IP COLORAA (IP95A), Magenta	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
4.7 44103105-EF-Y53	BLK CARTRIDGE, IP COLORAA (IP95A), Yellow	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
4.8 44103105-EF-B43	BLK CARTRIDGE, IP COLORAA (IP95A), Black	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
4.9 44103105-EF-D43	BLK CARTRIDGE, IP COLORAA (IP95A), Tri-color	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	415.12
5.0 44103105-EF-C50	BLK CARTRIDGE, IP COLORAA (IP95A), Cyan	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08
5.1 44103105-EF-B50	BLK CARTRIDGE, IP COLORAA (IP95A), Magenta	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	823.08

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year as of 31/12/2022	Price Catalogue (in INR)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4
52 44103/054-F-130	TONER CARTRIDGE, HP 105 (52A) (H9533), Yellow Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	992.80
53 44103/054-F-050	TONER CARTRIDGE, HP 105 (52A) (H9533), Black Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80
54 44103/054-F-C48	TONER CARTRIDGE, HP 105 (52A) (H9533), Cyan Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,379.52
55 44103/054-F-C68	TONER CARTRIDGE, HP 105 (52A) (H9533), Magenta Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,379.52
56 44103/054-F-Y48	TONER CARTRIDGE, HP 105 (52A) (H9533), Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80
57 44103/054-F-058	TONER CARTRIDGE, HP 105 (52A) (H9533), Black Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,417.92
58 44103/054-F-C31	TONER CARTRIDGE, HP 105 (52A) (H9533), Cyan Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	982.80
59 44103/054-F-C51	TONER CARTRIDGE, HP 105 (52A) (H9533), Magenta Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	982.80
60 44103/054-F-Y51	TONER CARTRIDGE, HP 105 (52A) (H9533), Yellow Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	982.80
61 44103/054-F-051	TONER CARTRIDGE, HP 105 (52A) (H9533), Black Original	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	974.80
62 44103/054-F-056	TONER CARTRIDGE, EPSON CL-S02516 (S02516), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
63 44103/054-F-013	TONER CARTRIDGE, EPSON CL-S02512 (S02512), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	77.94
64 44103/054-F-017	TONER CARTRIDGE, EPSON CL-S02511 (S02511), Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
65 44103/054-F-026	TONER CARTRIDGE, BROTHER DR-51CL, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,262.00
66 44103/054-F-037	TONER CARTRIDGE, BROTHER TN-205, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
67 44103/054-F-004	TONER CARTRIDGE, BROTHER TN-210, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80
68 44103/054-F-005	TONER CARTRIDGE, BROTHER TN-210, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
69 44103/054-F-059	TONER CARTRIDGE, BROTHER TN-210, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
70 44103/054-F-011	TONER CARTRIDGE, BROTHER TN-210, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
71 44103/054-F-015	TONER CARTRIDGE, BROTHER TN-210, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
72 44103/054-F-016	TONER CARTRIDGE, BROTHER TN-210, High Yield	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,524.56
73 44103/054-F-023	TONER CARTRIDGE, BROTHER TN-210, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
74 44103/054-F-043	TONER CARTRIDGE, BROTHER TN-210, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
75 44103/054-F-010	TONER CARTRIDGE, BROTHER TN-210, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80
76 44103/054-F-000	TONER CARTRIDGE, CANON SPC-3411	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36
77 44103/054-F-012	TONER CARTRIDGE, CE-203A (H9533A), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
78 44103/054-F-014	TONER CARTRIDGE, CE-203A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,013.65
79 44103/054-F-019	TONER CARTRIDGE, CE-203A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
80 44103/054-F-031	TONER CARTRIDGE, CE-203A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
81 44103/054-F-032	TONER CARTRIDGE, CE-203A (H9533A), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
83 44103/054-F-042	TONER CARTRIDGE, CE-311A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
82 44103/054-F-043	TONER CARTRIDGE, CE-311A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
83 44103/054-F-C34	TONER CARTRIDGE, CE-311A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
84 44103/054-F-Y34	TONER CARTRIDGE, CE-311A, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
85 44103/054-F-042	TONER CARTRIDGE, CE-311A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
86 44103/054-F-023	TONER CARTRIDGE, CE-311A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
87 44103/054-F-C34	TONER CARTRIDGE, CE-311A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
88 44103/054-F-Y34	TONER CARTRIDGE, CE-311A, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
89 44103/054-F-042	TONER CARTRIDGE, CE-311A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
90 44103/054-F-B25	TONER CARTRIDGE, CE-309A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
91 44103/054-F-G25	TONER CARTRIDGE, CE-309A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
92 44103/054-F-C25	TONER CARTRIDGE, CE-401A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Lead Quantity for the next 2-3 days (2022)	Price Catalogue or Averages	Total Revenue for the week			
		Jan	Feb	Mar	Q1 Avg.	April	May	June	Q2 Avg.	July	Aug	Sept	Q3 Avg.	Oct	Nov	Dec	Q4 Avg.		
9.3	441020344-Y66	TONER CARTRIDGE, HP CF402A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,193.04	0.00
9.4	441020344-Y4265	TONER CARTRIDGE, HP CE032A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,103.60	0.00
9.5	441020344-Z37	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,837.60	0.00
9.6	441020344-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,011.20	0.00
9.7	441020344-Y77	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,460.00	0.00
9.8	441020344-A07	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,011.20	0.00
9.9	441020344-Q38	TONER CARTRIDGE, HP CE950A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,050.80	0.00
10.0	441020344-Q28	TONER CARTRIDGE, HP CE950K, Black, High Cap	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,233.00	0.00
10.1	441020344-Q82	TONER CARTRIDGE, HP CF217A, (HP303), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,676.72	0.00
10.2	441020344-Q85	TONER CARTRIDGE, HP CF285A, (HP303), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,248.80	0.00
10.3	441020344-Q95	TONER CARTRIDGE, HP CF285A, LaserJet Pro M404/M425	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,050.80	0.00
10.4	441020344-Q51	TONER CARTRIDGE, HP CF280X	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,792.52	0.00
10.5	441020344-Q56	TONER CARTRIDGE, HP CF210A, (HP301A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000.00	0.00
10.6	441020344-Q57	TONER CARTRIDGE, HP CF210A, (HP301A), LaserJet Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
10.7	441020344-Q51	TONER CARTRIDGE, HP CF280X, (HP301A), Black, ColorJet 1	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,792.52	0.00
10.8	441020344-Q58	TONER CARTRIDGE, HP CF217A, (HP301), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,428.00	0.00
10.9	441020344-Q52	TONER CARTRIDGE, HP CF285A, (HP303), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,729.00	0.00
11.0	441020344-Q50	TONER CARTRIDGE, HP CF280A, Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,676.72	0.00
11.1	441020344-Q50	TONER CARTRIDGE, HP CF310A, Color LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000.00	0.00
11.2	441020344-Q50	TONER CARTRIDGE, HP CF352A, Yellow, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00	0.00
11.3	441020344-Q50	TONER CARTRIDGE, HP CF350A, Magenta, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00	0.00
11.4	441020344-Q51	TONER CARTRIDGE, HP CF360A, (HP303A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,676.72	0.00
11.5	441020344-Q51	TONER CARTRIDGE, HP CF361A, (HP303A), Cyan, ColorJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00	0.00
11.6	441020344-Q51	TONER CARTRIDGE, HP CF362A, (HP303A), Yellow, ColorJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00	0.00
11.7	441020344-Q51	TONER CARTRIDGE, HP CF363A, (HP303A), Magenta, ColorJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00	0.00
11.8	441020344-Q52	TONER CARTRIDGE, HP CF364A, (HP303A), Black, ColorJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,676.72	0.00
11.9	441020344-Q52	TONER CARTRIDGE, HP CF361A, (HP303A), Cyan, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,141.00	0.00
12.0	441020344-Q52	TONER CARTRIDGE, HP CF362A, (HP303A), Yellow, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,141.00	0.00
12.1	441020344-Q52	TONER CARTRIDGE, HP CF363A, (HP303A), Magenta, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,141.00	0.00
12.2	441020344-Q53	TONER CARTRIDGE, HP CF364A, (HP303A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.3	441020344-Q54	TONER CARTRIDGE, HP CF312A, (HP310C), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.4	441020344-Q52	TONER CARTRIDGE, HP CF311A, (HP310A), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.5	441020344-Q54	TONER CARTRIDGE, HP CF310A, (HP310C), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.6	441020344-Q53	TONER CARTRIDGE, HP CF310A, (HP310C), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.7	441020344-Q54	TONER CARTRIDGE, HP CF310C, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.8	441020344-Q53	TONER CARTRIDGE, HP CF313A, (HP310A), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
12.9	441020344-Q54	TONER CARTRIDGE, HP CF313C, (HP310C), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
13.0	441020344-Q54	TONER CARTRIDGE, HP CF312A, (HP310A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00
13.1	441020344-Q56	TONER CARTRIDGE, HP CF313A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,620.00	0.00
13.2	441020344-Q53	TONER CARTRIDGE, SAMSONITE D2800, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,148.00	0.00
13.3	441020344-Q56	TONER CARTRIDGE, SAMSONITE D2800, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,654.72	0.00

Item & Specifications	Unit of Measurement	Monthly Quantity Requirement												Total Quantity for the year	Price/Catalogue/Actual	Total Amount for the year			
		Jan	Feb	Mar	Q1 Actual	April	May	June	Q2 Actual	July	Aug	Sept	Q3 Actual	Oct	Nov	Dec	Q4 Actual		
134 44020102-5A-007	TONER CARTRIDGE, SAMSUNG MLT-D105, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,695.44	0.00
135 44020102-5A-009	TONER CARTRIDGE, SAMSUNG MLT-D105, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,695.40	0.00
136 44020102-5A-009	TONER CARTRIDGE, SAMSUNG MLT-D105, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,380.00	0.00
137 44020102-5A-014	TONER CARTRIDGE, SAMSUNG MLT-D105, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,395.52	0.00
138 44020102-5A-021	TONER CARTRIDGE, SAMSUNG MLT-D203, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,304.40	0.00
139 44020102-5A-019	TONER CARTRIDGE, SAMSUNG MLT-D203, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,094.16	0.00
140 44020102-5A-020	TONER CARTRIDGE, SAMSUNG MLT-D203, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,442.80	0.00
141 44020102-5A-012	TONER CARTRIDGE, SAMSUNG MLT-D204, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,321.14	0.00
142 44020102-5A-025	TONER CARTRIDGE, SAMSUNG MLT-D204, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,573.76	0.00
143 44020102-5A-010	TONER CARTRIDGE, SAMSUNG SCX-3255A, BLACK	CART	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,926.40	0.00
SOFTWARE																			
1 45232012-3F-001	Business function specific software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
2 45232002-3F-002	Finance accounting and enterprise resource planning (ERP) software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
3 45232004-3F-003	Customer service or e-commerce software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
4 45232012-3F-004	Content delivery and editing software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
5 45232002-3F-005	Call center management software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
6 45232004-3F-006	Data management and user software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
7 45232002-3F-007	Document creation software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
8 45232005-3F-008	Enterprise architecture software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
9 45222002-3F-009	Industry specific software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
10 45222001-3F-010	Information storage software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
11 45222001-3F-010	Network security software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
12 45222002-3F-011	Network management software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
13 45222005-3F-012	Networking software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
14 45232004-3F-013	Operating environment software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
15 45232005-3F-014	Safety and protection software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
16 45232005-3F-015	Utility and device driver software	License	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DHM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 25 May 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

CO3 ZANDER N RAMOS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

CO1 RUBILYNE C BACANI
Accountant / Budget Officer

Approved by:

CCINSP RIEL M ARNOLD
Head of Office/Agency

Date Prepared: September 22, 2022