

Bureau of Corrections - Leyte Regional Prison

Annual Procurement Plan CY 2022

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total Amount	MOOE	
TRAINING EXPENSES											
G-001	Finance Training Activities	Finance Section	Small-Value Procurement			As needed		GoP	17,000.00	17,000.00	Technical Skills Training and Professional Development of LRP Personnel.
G-002	Administrative Group Training Activities	Admin Group	Small-Value Procurement			As needed		GoP	50,000.00	50,000.00	
G-003	Reformation Training Activities	Reformation Group	Small-Value Procurement			As needed		GoP	50,000.00	50,000.00	
G-004	Security & Operation Training Activities	Security Group	Small-Value Procurement			As needed		GoP	50,000.00	50,000.00	
G-005	GAD	Human Resource Unit	Small-Value Procurement			As needed		GoP	30,000.00	30,000.00	Gender Development Seminar and Workshop
G-006	ARTA/FOI	ARTA	Small-Value Procurement			As needed		GoP	20,000.00	20,000.00	ARTA/FOI Training for frontline personnel
TOTAL									217,000.00	217,000.00	
OFFICE SUPPLIES AND EQUIPMENT											
G-007	Office Supplies	Property Mgt. Section	PS-DBM/Small-Value	Quarterly Basis				GoP	460,000.00	460,000.00	For the use of various LRP offices
G-008	Desktop Computer	Property Mgt. Section	Small-Value Procurement	4/7/2022	4/11/2022	5/4/2022	5/4/2022	GoP	105,000.00	105,000.00	For the use of various LRP offices
G-009	Printer	Property Mgt. Section	Small-Value Procurement	4/7/2022	4/11/2022	5/4/2022	5/4/2022	GoP	105,000.00	105,000.00	For the use of various LRP offices
G-010	Printer Inks	Property Mgt. Section	Small-Value Procurement	n/a	n/a	4/12/2022	4/12/2022	GoP	40,000.00	40,000.00	For the use of various LRP offices
G-011	Digital Camera	Property Mgt. Section	Small-Value Procurement	5/20/2022	5/25/2022	6/23/2022	6/30/2022	GoP	60,000.00	60,000.00	For the use of various LRP offices
G-012	LED Televisions	Property Mgt. Section	Small-Value Procurement	n/a	n/a	3/10/2022	3/15/2022	GoP	15,000.00	15,000.00	For Superintendent Office informative use
G-013	Aplifier with Speakers	Property Mgt. Section	Small-Value Procurement	3/8/2022	3/14/2022	4/1/2022	5/18/2022	GoP	60,000.00	60,000.00	For Moral & Spiritual, Education & Training Section, BM, & Conference Room
G-014	Microphones	Property Mgt. Section	Small-Value Procurement	n/a	n/a	2/24/2022	2/28/2022	GoP	8,000.00	8,000.00	For Education & Training Section 2 units, Moral & Spiritual, & BM
G-015	Airconditioner	Property Mgt. Section	Small-Value Procurement	2/16/2022	2/21/2022	2/22/2022	2/22/2022	GoP	60,000.00	60,000.00	For the use of various LRP offices
G-016	Water Dispenser	Property Mgt. Section	Small-Value Procurement	n/a	n/a	2/17/2022	2/24/2022	GoP	48,000.00	48,000.00	For the use of various LRP offices
G-017	Vacuum Cleaner	Property Mgt. Section	Small-Value Procurement	n/a	n/a	3/10/2022	3/17/2022	GoP	10,000.00	10,000.00	For Conference Room cleaning tools
G-018	Ceiling Fan	Property Mgt. Section	Small-Value Procurement	n/a	n/a	6/10/2022	6/24/2022	GoP	30,000.00	30,000.00	For the use of various LRP offices
G-019	Office Table	Property Mgt. Section	Small-Value Procurement	2/16/2022	2/21/2022	2/24/2022	3/2/2022	GoP	50,000.00	50,000.00	For the use of various LRP offices
G-020	Executive Chair	Property Mgt. Section	Small-Value Procurement	2/16/2022	2/21/2022	2/24/2022	3/2/2022	GoP	7,000.00	7,000.00	For Superintendent use
TOTAL									1,058,000.00	1,058,000.00	
PDL SUBSISTENCE, MEDICINE & MEDICAL SUPPLIES											
G-021	Food Subsistence	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	63,287,000.00	63,287,000.00	To cover PDLs daily food subsistence allowance
G-022	Drugs and Medicines	LRP Infirmary	Public Bidding	Centralized Procured Items				GoP	13,562,000.00	13,562,000.00	To cover PDLs medicine allowance
G-023	Medical, Dental and Laboratory Supplies	LRP Infirmary	Public Bidding	Centralized Procured Items				GoP	682,000.00	682,000.00	To cover PDLs medical supplies allowance
FUEL, OIL AND LUBRICANTS											
G-024	Petroleum, Oil and Lubricants for Government Service Vehicle	Property Mgt. Section	Public Bidding	Monthly Basis				GoP	3,279,000.00	3,279,000.00	POL requirements of LRP service vehicles and other machineries
OTHER SUPPLIES AND MATERIALS											
G-025	Regulation T-Shirt	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	800,000.00	800,000.00	Purchase of PDL clothing, personal hygiene kits, bedding and other supplies
G-026	Slippers	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	250,000.00	250,000.00	
G-027	Laundry Soap	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	400,000.00	400,000.00	
G-028	Hygiene Kit	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	250,000.00	250,000.00	

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G-029	Mats	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	300,000.00	300,000.00	Purchase of PDL clothing, personal hygiene kits, bedding and other supplies
G-030	Blankets	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	300,000.00	300,000.00	
G-031	Mosquito Nets	Property Mgt. Section	Public Bidding	Centralized Procured Items				GoP	100,000.00	100,000.00	
G-032	Materials for PDL Coffins	GSS	Small-Value Procurement	1/28/2022	2/4/2022	2/22/2022	2/22/2022	GoP	100,000.00	100,000.00	Purchase of coffin materials for deceased PDLs
G-033	4 units Grass cutter	GSS	Small-Value Procurement	3/8/2022	3/14/2022	4/13/2022	4/13/2022	GoP	50,000.00	50,000.00	For LRP Reservation cleanliness
G-034	Construction Tools and Equipment	GSS	Small-Value Procurement	4/14/2022	4/18/2022	5/6/2022	5/6/2022	GoP	80,000.00	80,000.00	For GSS project implementation use
G-035	Doors & Windows	GSS	Small-Value Procurement	n/a	n/a	3/23/2022	3/23/2022	GoP	30,000.00	30,000.00	For additional Office documents security
G-036	Materials for lateral cabinets fabrication & hanging cabinets w/ glass cover	Property Mgt. Section	Small-Value Procurement	7/11/2022	7/15/2022	7/21/2020	7/29/2022	GoP	100,000.00	100,000.00	For the use of various LRP offices
G-037	Materials for Classroom Table & Dining Table	Reformation	Small-Value Procurement	5/31/2022	6/3/2022	6/10/2020	6/27/2022	GoP	70,000.00	70,000.00	For Behavior Modification use
G-038	Sports Supplies	SARO	Small-Value Procurement	5/20/2022	5/25/2022	6/3/2020	5/17/2022	GoP	50,000.00	50,000.00	For daily PDL sports activities
G-039	SAR Activities	SARO	Small-Value Procurement	5/20/2022	5/25/2022	6/3/2020	5/17/2022	GoP	50,000.00	50,000.00	For the use of Sports and Recreation Program in its PDL Activities
G-040	Carpeta	Property Mgt. Section	Small-Value Procurement	5/24/2022	5/31/2022	6/17/2020	6/30/2022	GoP	80,000.00	80,000.00	PDL documentation purposes
G-041	Fire Extinguisher, ABC Type	Property Mgt. Section	Small-Value Procurement	n/a	n/a	3/29/2022	4/5/2022	GoP	50,000.00	50,000.00	For fire prevention use
G-042	Electrical Supplies	Property Mgt. Section	Small-Value Procurement	5/20/2022	5/25/2022	6/23/2022	6/28/2022	GoP	200,000.00	200,000.00	Electrical maintenance
G-043	Padlock Heavy Duty	Security Group	Small-Value Procurement	4/7/2022	4/11/2022	6/17/2022	6/30/2022	GoP	65,000.00	65,000.00	For Security & Operations use
G-044	Transient House Room Improvement	Property Mgt. Section	Small-Value Procurement	6/7/2022	6/14/2022	6/23/2022	6/28/2022	GoP	165,000.00	165,000.00	Room Improvement
G-045	Transient House	Property Mgt. Section	Small-Value Procurement	n/a	n/a	6/17/2022	6/27/2022	GoP	35,000.00	35,000.00	Materials for Fabrication of Bed Bunks
G-046	Sacks	Property Mgt. Section	Small-Value Procurement	n/a	n/a	7/20/2022	7/25/2022	GoP	5,000.00	5,000.00	Waste Management
G-047	TV Bracket	GSS	Small-Value Procurement	n/a	n/a	5/5/2022	5/13/2022	GoP	4,850.00	4,850.00	For Superintendent Office use
Contingency Fund									2,231,150.00	2,231,150.00	
TOTAL									5,766,000.00	5,766,000.00	
TELEPHONE EXPENSES											
G-048	Mobile Prepaid Load	Property Mgt. Section	Direct Contracting	Monthly basis				GoP	94,000.00	94,000.00	Communications purposes
INTERNET EXPENSES											
G-049	Internet Prepaid Load	Property Mgt. Section	Direct Contracting	Monthly basis				GoP	130,000.00	130,000.00	Communications purposes
OTHER PROFESSIONAL SERVICES											
G-050	Professional Fee	Admin. Section	Direct Contracting	As needed				GoP	82,000.00	82,000.00	Prof Fee of Contract of Service
R&M OTHER INFRASTRUCTURE											
G-051	30 TL Septic Tank Siphoning	GSS	Small-Value Procurement	Quarterly basis				GoP	300,000.00	300,000.00	Dislodging of PDL comfort rooms septic tanks
Contingency Fund									111,000.00	111,000.00	
TOTAL									411,000.00	411,000.00	
R&M BUILDING & OTHER STRUCTURES											
G-052	Expansion GSS-COA Office (New Finance Division Office with Stock Room)	GSS	Small-Value Procurement	6/25/2022	6/28/2022	6/29/2022	6/29/2022	GoP	990,000.00	990,000.00	Office expansion

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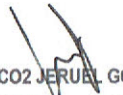
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G-053	Repair of Supply Bodega, its Roofings, Built-in cabinets and Mezzanine repair and Supply Bodega office	GSS	Small-Value Procurement	8/1/2022	8/8/2022	8/15/2022	8/29/2022	GoP	200,000.00	200,000.00	Stock Room improvement
G-054	R&M BAC Office	GSS	Small-Value Procurement	8/1/2022	8/8/2022	8/15/2022	8/29/2022	GoP	100,000.00	100,000.00	Office maintenance
G-055	R&M Main Entrance Gate & IVSU Office	GSS	Small-Value Procurement	8/1/2022	8/8/2022	8/15/2022	8/29/2022	GoP	114,000.00	114,000.00	Gate improvements
TOTAL									1,404,000.00	1,404,000.00	
R & M MACHINERY											
G-056	Airconditioning Unit	GSS	Small-Value Procurement	As necessity/defects arises				GoP	50,000.00	50,000.00	Cleaning and Recharging of existing AC units
G-057	GENSET	GSS	Small-Value Procurement	As necessity/defects arises				GoP	100,000.00	100,000.00	Repair and Maintenance of genset
G-058	Air Compressor	GSS	Small-Value Procurement	As necessity/defects arises				GoP	50,000.00	50,000.00	Repair and Maintenance of Air Compressor
G-063	Grass Cutter	GSS	Small-Value Procurement	As necessity/defects arises				GoP	20,000.00	20,000.00	Repair and maintenance of grass cutter
Contingency Fund									324,000.00	324,000.00	
TOTAL									544,000.00	544,000.00	
R & M OFFICE EQUIPMENT											
G-059	IT Equipments	ICTS	Small-Value Procurement	As necessity/defects arises				GoP	95,000.00	95,000.00	Purchase of spare parts for existing desktop & IT systems maintenance
G-060	Update of Accounting System	ICTS	Small-Value Procurement	3/7/2022	3/14/2022	3/23/2022	3/28/2022		20,000.00	20,000.00	Accounting System improvement
TOTAL									115,000.00	115,000.00	
R & M TRANSPORTATION EQUIPMENT											
G-061	HILUX A4H474	GSS	Direct Contracting	As necessity/defects arises				GoP	50,000.00	50,000.00	To cover scheduled preventive maintenance of LRP service vehicles
G-062	HILUX VC2077	GSS	Direct Contracting	As necessity/defects arises				GoP	50,000.00	50,000.00	
G-063	ISUZU SFY CAR 652	GSS	Small-Value Procurement	As necessity/defects arises				GoP	50,000.00	50,000.00	
G-064	PATROL CAR SAA 3972	GSS	Direct Contracting	As necessity/defects arises				GoP	50,000.00	50,000.00	
G-065	TOYOTA RUSH	GSS	Direct Contracting	As necessity/defects arises				GoP	50,000.00	50,000.00	
G-066	NAGANO TRACTOR	GSS	Small-Value	As necessity/defects arises				GoP	50,000.00	50,000.00	Purchase of spare tire and engine maintenance
Contingency Fund									93,000.00	93,000.00	
TOTAL									393,000.00	393,000.00	
REPRESENTATION EXPENSE											
G-067	Administrative Activities	Admin. Section	Small-Value Procurement	As necessity arises				GoP	63,000.00	63,000.00	For use in various LRP activities
G-068	Reformation Activities	Reformation Group	Small-Value Procurement	As necessity arises				GoP	60,000.00	60,000.00	
G-069	Security & Operation Activities	Security Group	Small-Value Procurement	As necessity arises				GoP	60,000.00	60,000.00	
TOTAL									183,000.00	183,000.00	
RENTS - EQUIPMENTS											
G-070	Photocopier rental	Human Resource Unit	Small-Value Procurement	As necessity arises				GoP	45,000.00	45,000.00	For GAD activities & LRP offices use
TOTAL									45,000.00	45,000.00	
Other MOOE											
G-071	PDL Compensation	Special Disbursing Officer		As necessity arises				GoP	300,000.00	300,000.00	For PDL workers

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G-072	PDL Gratuity & Transportation Allowance	Special Disbursing Officer		As necessity arises				GoP	300,000.00	300,000.00	For released PDL transportation
Contingency Fund									38,000.00	38,000.00	
								TOTAL	638,000.00	638,000.00	
Water Expenses											
G-073	Improvement/Rehabilitation of Existing Water System	GSS	Small-Value Procurement	As necessity arises				GoP	500,000.00	500,000.00	Repair and Maintenance of Water Systems
G-074	Maintennace of Waterlines and Fixtures	GSS	Small-Value Procurement	As necessity arises				GoP	124,000.00	124,000.00	
								Total	624,000.00	624,000.00	
G-077	Electricity Expenses	GSS		Monthly Basis				GoP	3,756,000.00	3,756,000.00	
G-078	Travelling Expenses	Admin. Section		As necessity arises				GoP	3,888,000.00	3,888,000.00	
G-079	Postage & Deliveries	Admin. Section		As necessity arises				GoP	50,000.00	50,000.00	
G-080	Cable, Satellite, Teleg. & Radio Exp.	Admin. Section		As necessity arises				GoP	13,000.00	13,000.00	
G-081	Fidelity Bond Premiums	PMS		As necessity arises				GoP	10,000.00	10,000.00	
G-082	Insurance Expenses	PMS		As necessity arises				GoP	27,000.00	27,000.00	
G-083	Advertising Expenses	Admin. Section		As necessity arises				GoP	23,000.00	23,000.00	
G-084	Printing & Publication	Admin. Section		Quarterly basis				GoP	42,000.00	42,000.00	
								GRAND TOTAL	100,323,000.00	100,323,000.00	

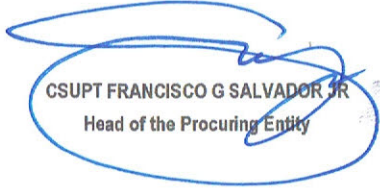
Prepared by:


CO2 JERUEL GO
BAC Secretariat

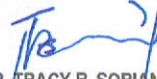
Funds available:


CTO1 DAISY MAE N REBAO
Chief, Finance Division

Approved by:


CSUPT FRANCISCO G SALVADOR JR
Head of the Procuring Entity

Recommending approval:


MR. TRACY B. SORIANO
BAC Chairperson