

**BUREAU OF CORRECTIONS - SAN RAMON PRISON AND PENAL FARM, ZAMBOANGA CITY**  
**REVISED ANNUAL PROCUREMENT PLAN FOR FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2021-001	TRAVELLING EXPENSES (LOCAL)	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	4,498,000.00	4,498,000.00		ESCORTING OF PDL, REASSIGNMENT OF PERSONNEL, OFFICIAL BUSINESS
2021-002	TRAINING EXPENSES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	217,000.00	217,000.00		SEMINAR/ TRAINING OF SRPPF PERSONNEL
2021-003	OFFICE SUPPLIES EXPENSES	DIFF SECTIONS	NP-53.5 Agency-to-Agency	Jan-Dec-21	Jan-Dec-21	Jan-Dec-21	Jan-Dec-21	GoP	1,057,000.00	1,057,000.00		BONDPAPER, BALLPEN, ETC.
2021-004	PETROLEUM, OIL AND LUBRICANT	GSS	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	3,279,000.00	3,279,000.00		GASOLINE, DIESEL AND LUBRICANTS
2021-005	OTHER SUPPLIES AND MATERIALS	DIFF SECTIONS						GoP	4,692,000.00	4,692,000.00		
	1. STAND FAN	DIFF SECTIONS	NP-53.5 Agency-to-Agency	Jan-21	Jan-21	Jan-21	Jan-21	GoP	23,000.00	23,000.00		15 STANDFAN (2FINANCE,4AGRO,6 MEDICAL,2 BMP, 1 BAC)
	2. COMPUTER SET	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	75,000.00	75,000.00		5 COMPUTER SET (1 ERD , 1MEDICAL , 1AGRO, 1EDUC, 1SPORTS)
	3. AIRCON	DIFF SECTIONS	NP-53.5 Agency-to-Agency	Jan-21	Jan-21	Jan-21	Jan-21	GoP	68,600.00	68,600.00		5 AIRCON 1HP (2FINANCE, 1ISS, 1BAC, 1IVSU)
	4. CEILING FAN	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Aug-21	Aug-21	Aug-21	Aug-21	GoP	15,600.00	15,600.00		12 CEILING FAN (4ERD, 8EDUC)
	5. JUNIOR OFFICE CHAIR	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Feb-21	GoP	16,000.00	16,000.00		4 OFFICE CHAIR FOR FINANCE, 1 BAC.
	6. OFFICE TABLE	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Mar-21	Mar-21	Mar-21	Mar-21	GoP	70,000.00	70,000.00		10 OFFICE TABLE (2AGRO, 2MEDICAL, 2BMP, 1ERD, 2EDUC, 1 BAC)
	7. JUNIOR OFFICE TABLE	FINANCE	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Feb-21	GoP	16,000.00	16,000.00		4 JUNIOR OFFICE TABLE FOR FINANCE
	8. EXECUTIVE CHAIR	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Mar-21	GoP	128,000.00	128,000.00		16 EXECUTIVE CHAIR (1 BAC, 2AGRO, 2MEDICAL, 4EDUC, 2ADMIN, 5SUPPLY)
	9. XEROX MACHINE	CASHIER	NP-53.9 - Small Value Procurement	Mar-21	Mar-21	Mar-21	Feb-21	GoP	15,000.00	15,000.00		1XEROX MACHINE FOR CASHIER
	10. CPU	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Feb-21	GoP	24,000.00	24,000.00		3 CPU (1PLANNING, 1BAC, 1ADMIN)
	11. MONOBLOC CHAIR	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Jun-21	Jun-21	Jun-21	Jun-21	GoP	28,800.00	28,800.00		80 MONOBLOC CHAIR (50BMP, 20AGRO, 10MEDICAL)
	12. MONOBLOC TABLE	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Jun-21	Jun-21	Jun-21	Jun-21	GoP	40,000.00	40,000.00		10ERD, 3MEDICAL, 3AGRO, 20BMP, 2 BAC)
	13. WATER DISPENSER	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Mar-21	Mar-21	Mar-21	Mar-21	GoP	28,000.00	28,000.00		2 HOT AND COLD WATER DISPENSER (1BAC, 1IVSU)
	14. MONOBLOC ARMCHAIR	EDUC	NP-53.5 Agency-to-Agency	Jun-21	Jun-21	Jun-21	Jun-21	GoP	35,000.00	35,000.00		100 MONOBLOC ARMCHAIR FOR EDUC
	15. KITCHEN UTENSIL, GLASSWARE AND JANITORIALS	BAC	NP-53.9 - Small Value Procurement	Mar-21	Mar-21	Mar-21	Mar-21	GoP	10,000.00	10,000.00		20DOZENS CUP AND SAUCER, PLATES, SPOON AND FORK, DISHRACK, BINS, DIPPER, PAIL, DUSTPAN, SPIN-MOP.
	16. STEEL FILE CABINET	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Aug-21	Aug-21	Aug-21	Aug-21	GoP	327,000.00	327,000.00		22 STEEL FILE CABINET- 4 LAYERS (1ERD, 2MEDICAL, 2AGRO, 1BMP, 2EDUC, 2SPORTS, 1DOC, 4ADMIN, 2GSS, 1ISS, 2COG, 1OVERSEER, 1RDC)
	17. LAPTOP	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Aug-21	Aug-21	Aug-21	Aug-21	GoP	105,000.00	105,000.00		7 LAPTOP (1ISS, 1SUPPLY, 1COG, 1IVSU, 2RDC, 1PTU)
	18. ACOUSTIC GUITAR	DIFF SECTIONS	NP-53.9 - Small Value Procurement	Jan-21	Jan-21	Jan-21	Jan-21	GoP	20,000.00	20,000.00		4 ACOUSTIC GUITAR (2BMP, 2SPORTS)
	19. SPEAKER WITH STAND	BMP	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	48,000.00	48,000.00		2 SPEAKER WITH STAND FOR BMP
	20. T-SHIRTS	OVERSEER	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	492,520.00	492,520.00		3,518PCS T-SHIRTS FOR PDL (TANGERINE WITH PRINT-300XXL, 500XL, 200L, 100M, BLUE WITH PRINT 500XXL, 8-00XL, 300L, 200M, BROWN WITH PRINT 100XXL, 150XL, 100L, 68M, PLAIN WHITE- 50XXL, 100XL, 25L, 25M)
	21. LAUNDRY SOAP	OVERSEER	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	673,600.00	673,600.00		840 BOXES LAUNDRY SOAP FOR PDL
	22. SLIPPERS	OVERSEER	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	105,540.00	105,540.00		1,759 PAIRS OF SLIPPERS FOR PDL (300 SIZE9, 873 SIZE10, 586 SIZE11)
	23. HAIR CLIPPERS	OVERSEER	NP-53.9 - Small Value Procurement					GoP	12,000.00	12,000.00		12 DOZENS OF HAIR CLIPPERS FOR PDL

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	24. BLANKET	OVERSEER	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	211,080.00	211,080.00		1,759 PCS COTTON BLANKET FOR PDL
	25. MURIATIC ACID	OVERSEER	NP-53.9 - Small Value Procurement					GoP	3,500.00	3,500.00		100 GALS OF MURIATIC ACID
	26. PRINTER	DIFF SECTIONS	NP-53.9 - Small Value Procurement	May-21	May-21	May-21	May-21	GoP	220,500.00	220,500.00		15 PRINTERS (1ERD, 1 MEDICAL, 1BMP, 1AGRO, 1EDUC, 1SPORTS, 1ISS, 1DOCU, 1COG, 1PTU, 1OVERSEER, 1GSS, 1ADMIN, 1 SUPPLY, 1 BAC)
	27. DOUBLE BURNER	MEDICAL	NP-53.9 - Small Value Procurement	Jun-21	Jun-21	Jun-21	Jun-21	GoP	3,000.00	3,000.00		1 UNIT DOUBLE BURNER STOVE WITH TANK
	28. PORTABLE SPEAKER WITH MIC	ERD, BAC	NP-53.9 - Small Value Procurement	Jun-21	Jun-21	Jun-21	Jun-21	GoP	18,000.00	18,000.00		1UNIT PORTABLE SPEAKER WITH MIC FOR ERD, BAC
	29. TELEVISION SET	DIFF SECTIONS	NP-53.5 Agency-to-Agency	Jul-20	Jul-20	Jul-20	Jul-20	GoP	75,000.00	75,000.00		5 TELEVISION SETS (2EDUC 2SPORTS, 1BMP)
	30. AM/FM RADIO	EDUC	NP-53.9 - Small Value Procurement	Jul-20	Jul-20	Jul-20	Jul-20	GoP	7,200.00	7,200.00		12 UNITS RADIO FOR EDUC
	31. ARCH FILE, EXPANDABLE ENVELOPE, CLOCK, CALCULATOR	BAC	NP-53.9 - Small Value Procurement	Mar-10	Mar-11	Mar-12	Mar-13	GoP	30,000.00	30,000.00		30PCS ARCH FILE, 100PCS EXPANDABLE ENVELOPE, 10UNITS CALCULATOR, 1 UNIT LED WALL CLOCK.
	32. SCHOOL SUPPLIES	EDUC	NP-53.9 - Small Value Procurement	Jan-Dec-21	Jan-Dec-21	Jan-Dec-21	Jan-Dec-21	GoP	194,126.00	194,126.00		NOTEBOOK, BALLPEN, BOND PAPER ETC.
	33. WHITEBOARD, WHITEBOARD WITH STAND	EDUC, BAC	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Feb-21	GoP	17,200.00	17,200.00		6 WHITEBOARD, 4X8FT FOR EDUC, 1 UNIT WHITEBOARD W/ STAND FOR BAC
	34. AMMUNITONS	ARMORY	NP-53.9 - Small Value Procurement	Jun-21	Jun-21	Jun-21	Jun-21	GoP	150,000.00	150,000.00		5,000 ROUNDS 9MM., 5,000 ROUNDS .45 CAL.
	35. PRISON RECORD JACKET	DOCUMENTS	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	48,000.00	48,000.00		600 PCS PRISON RECORD JACKET
	36. VISITOR'S CHAIR	ADMIN	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	5,000.00	5,000.00		2 VISITORS CHAIR FOR ADMIN
	37. FOGGING MACHINE	OVERSEER	NP-53.9 - Small Value Procurement	Jul-21	Jul-21	Jul-21	Jul-21	GoP	15,000.00	15,000.00		1 UNIT FOGGING MACHINE
	38. FINGERPRINT CHART	DOCUMENTS	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	7,440.00	7,440.00		620 PCS FINGER PRINT CHART
	39. PRISON INDEX CARD	DOCUMENTS	NP-53.9 - Small Value Procurement	Apr-21	Apr-21	Apr-21	Apr-21	GoP	7,440.00	7,440.00		1,240 PCS PRISON INDEX CARD
	40. TRACING PAPER	PTU	NP-53.9 - Small Value Procurement	Feb-21	Feb-21	Feb-21	Feb-21	GoP	6,000.00	6,000.00		200 PCS TRACING PAPER FOR PTU
	41. PROJECTOR	BAC	NP-53.9 - Small Value Procurement	JUN-10	JUN-11	JUN-12	JUN-13	GoP	14,900.00	14,900.00		1 UNIT PROJECTOR
	42. CHLORINE	OVERSEER	NP-53.9 - Small Value Procurement	Jul-21	Jul-21	Jul-21	Jul-21	GoP	90,000.00	90,000.00		12 DRUMS OF CHLORINE
2021-006	WATER EXPENSES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,259,000.00	1,259,000.00		WATER BILLS (Z.C WATER DISTRICT)
2021-007	ELECTRICITY EXPENSES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	5,731,000.00	5,731,000.00		ELECTRIC BILLS (ZAMCELCO)
2021-008	COMMUNICATION EXPENSES	DIFF SECTIONS						GoP	400,000.00	400,000.00		
008-A	POSTAGE COURIER SERVICES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	77,000.00	77,000.00		BAC, ADMIN ACCOUNTING, COG
008-B	MOBILE	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	46,000.00	46,000.00		PREPAID CARDS FOR ALL SECTIONS
008-C	LANDLINE	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	101,000.00	101,000.00		PLDT CONNECTION
008-D	INTERNET SUBSCRIPTION EXPENSES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	148,000.00	148,000.00		MONTHLY INTERNET CONNECTION/BILLING
008-E	CABLE SATELLITE AND TELEGRPAH AND RADIO EXPENSES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		CABLE SUBSCRIPTIONS/MAILING EXPENSES/TELECOMMUNICATION
2021-009	REPAIRS AND MAINTENANCE	DIFF SECTIONS						GoP	5,079,000.00	5,079,000.00		
009-A	BUILDINGS	DIFF SECTIONS	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	3,467,000.00	3,467,000.00		REPAIR OF BUILDINGS
	1. REPAIR OF INFIRMARY WARD ROOFING	MEDICAL SECTION	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	300,000.00	300,000.00		INFIRMARY ROOFING
	2. CLASSROOM EXTENSION	EDUCATION	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	350,000.00	350,000.00		CLASSROOM EXTENSION OF EDUCATION BUILDING
	3. REPAIR OF MESS HALL, MAXIMUM SECURITY COMPOUND	COG	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	150,000.00	150,000.00		REPAIR OF MESS HALL, MAXIMUM SECURITY COMPOUND
	4. REPAIR OF ERD OFFICE	ERD	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	100,000.00	100,000.00		REFURBISHMENT OF ERD OFFICE

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	5. REPAIR OF CHAPEL	CHAPLAINCY	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	100,000.00	100,000.00		REFURBISHMENT OF CHAPEL
	6. REPAIR OF LIVELIHOOD OFFICE	AGRO	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	736,000.00	736,000.00		REPAIR OF LIVELIHOOD OFFICE
	7. REPAIR/CONCRETING THE FENCE (GATE 1-SAZ RIVER)	GSU	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	1,422,500.00	1,422,500.00		REPAIR OF THE EXISTING FENCE FROM GATE 1 TO SAZ RIVER)
	8. REPAIR OF ISS OFFICE	ISS	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	180,000.00	180,000.00		REPAIR OF ISS OFFICE
	9. REPAIR OF ADMIN FAÇADE	ADMIN	Competitive Bidding	Jan-21	Jan-21	Jan-21	Jan-21	GoP	850,000.00	850,000.00		REPAIR OF ADMIN FAÇADE
009-B	OTHER INFRASTRUCTURE ASSETS	DIFF SECTIONS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	411,000.00	411,000.00		CAT WALK, POST TOWER, ETC.
	1. REPAIR OF GSS AND PROPERTY STORAGE ROOM	GSS/PROPERTY	NP-53.9 - Small Value Procurement	Jan-21	Jan-21	Jan-21	Jan-21	GoP	246,000.00	246,000.00		REPAIR OF GSS AND PROPERTY STORAGE ROOM
009-C	MACHINERY	DIFF SECTIONS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	544,000.00	544,000.00		REPAIR OF XEROX MACHINE, GENERATOR, ETC.
009-D	OFFICE EQUIPMENT	DIFF SECTIONS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	214,000.00	214,000.00		UPGRADING OF COMPUTER AND CLEANING OF AIRCONDITIONERS
009-E	MOTOR VEHICLES	DIFF SECTIONS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	443,000.00	443,000.00		FOR PRISON VEHICLES MAINTENANCE
2021-010	FOOD SUPPLIES EXPENSES	GENERAL KITCHEN	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	44,943,000.00	44,943,000.00		PDL POPULATION 1,759 x 70PHP/DAY x 365 DAYS
2021-011	DRUGS AND MEDICINES	MEDICAL AND DENTAL	Competitive Bidding	Oct-20	Oct-20	Oct-20	Oct-20	GoP	9,630,000.00	9,630,000.00		PDL POPULATION 1,758 x 15PHP/DAY x 365 DAYS
2021-012	MEDICAL, DENTAL AND LABORATORY SUPPLIES AND EXPENSES	MEDICAL AND DENTAL	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	594,000.00	594,000.00		FACE MASKS, FACESHIELD, ALCOHOL, BP APPARATUS, ETC.
2021-013	FIDELITY BONDS PREMIUMS	SRPPF PERSONNEL	Direct Contracting	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		FOR BONDS OF EMPLOYEES WITH PETTY CASH
2021-014	INSURANCE EXPENSES	SUPPLY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00		INSURANCE OF PRISON VEHICLES AND BUILDINGS
2021-015	ADVERTISING EXPENSES	BAC,ADMIN	Direct Contracting	N/A	N/A	N/A	N/A	GoP	23,000.00	23,000.00		COMPETITIVE BIDDING ADS
2021-016	PRINTING AND PUBLICATIONS EXPENSES	BAC,ADMIN,ART A	Direct Contracting	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00		TARPAULIN, PUBLICATION, ETC.
2021-017	REPRESENTATION EXPENSES							GoP	183,000.00	183,000.00		
2021-018	RENTS EQUIPMENTS	DIFF SECTIONS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	45,000.00	45,000.00		
2021-019	OTHER MAINTENANCE AND OPERATING EXPENSES	CASHIER		N/A	N/A	N/A	N/A	GoP	638,000.00	638,000.00		
2021-020	OTHER PROFESSIONAL EXPENSES	ADMIN		N/A	N/A	N/A	N/A	GoP	147,000.00	147,000.00		

Prepared By: 

**CO2 JEROME M. ROJAS**  
BAC Secretariat

Noted:

  
**CO2 FLORINA A. DAQUINAG**  
BAC Secretariat

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Recomending Approval

  
**C/TSINSP EVANGELINE C ORPIANO**  
 Chairperson, BAC


  
**C/SINSP PURIFICACION P HARI**  
 Vice-Chairperson, BAC

  
**C/INSP ADOLFO JIMENEZ**  
 Member

  
**C/INSP TOMAS B AVILA**  
 Member

  
**CSO4 ANTHONIO MAURICIO**  
 Member

  
**CSO4 ERNESTO NARVAEZ**  
 Chief, Budget

Approved By:  
  
**C/SUPT JHAERON L LACABEN**  
 Acting Superintendent, SRPPF