

**Bureau of Corrections- Sablayan Prison and Penal Farm
Annual Procurement Plan 2021**

UACS Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
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TRAVELLING EXPENSES												
5-02-01-010-00	Traveling Expenses -Local	AS	N/A	N/A	N/A	N/A	N/A	GoP	4,204,000.00	4,204,000.00		For travelling expenses of Custodial Personnel in transporting PDL for turn-over to different courts in the country & for attending conferences/seminars and other official functions within Mindoro Provinces and other parts of the country.
5-02-01-010-02	TRAINING EXPENSES	AS	N/A	N/A	N/A	N/A	N/A	GoP	217,000.00	217,000.00		Professionalization of the BAC/TWG/Secretariat, Admin/Personnel, I.T., Accounting/Budget, Agro, Security Personnel & SPPF Officers & Employees
SUPPLIES AND MATERIALS EXPENSES												
5-02-03-010-02	Office Supplies Expense Common- Use Supplies and Equipment AVAILABLE in PS- DBM	AS	NP-53.5-Agency-to- Agency	N/A	N/A	N/A	N/A	GoP	1,057,000.00	1,057,000.00		Various common-use office supplies AVAILABLE at PS-DBM for all units of SPPF
	Common- Use Supplies and Equipment NOT AVAILABLE in PS-DBM	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP				
5-02-03-050-00	Food Supplies	AS	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	73,456,000.00	73,456,000.00		Bidding for the Provision of Food Supplies for Persons Deprived of Liberty shall be processed at the NHQ under centralized procurement
5-02-03-080-00	Drugs and Medicines Expense							GoP	15,741,000.00			
	January-March 2021	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,935,250.00	3,935,250.00		Bidding for the Supply and delivery of Medicine for PDL Use shall be processed at the NHQ under centralized procurement
	April-June 2021	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,935,250.00	3,935,250.00		
	July-September 2021	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,935,250.00	3,935,250.00		
	October-December 2021	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,935,250.00	3,935,250.00		
5-02-03-080-00	Medical, Dental and Laboratory Expense							GoP	887,000.00			
	1st Quarter	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	221,750.00	221,750.00		Bidding for the Supply and Delivery of Medical, Dental and laboratory Supplies for PDL Use shall be processed at the NHQ under centralized procurement
	2nd Quarter	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	221,750.00	221,750.00		
	3rd Quarter	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	221,750.00	221,750.00		
	4th Quarter	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	221,750.00	221,750.00		

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5-02-03-090-00	Fuel, Oil, and Lubricants Expense							GoP	3,279,000.00			Supply and delivery of Petroleum Oil and Lubricant for SPPF vehicles and equipment use
	January-March 2021	GSS	Competitive Bidding	1/20/2021	1/27/2021	2/3/2021	2/10/2021	GoP	819,750.00	819,750.00		
	April-June 2021	GSS	Competitive Bidding	4/2/2021	4/9/2021	4/14/2021	4/20/2021	GoP	819,750.00	819,750.00		
	July-September 2021	GSS	Competitive Bidding	7/9/2021	7/16/2021	7/22/2021	7/27/2021	GoP	819,750.00	819,750.00		
	October-December 2021	GSS	Competitive Bidding	10/8/2021	10/15/2021	10/20/2021	10/26/2021	GoP	819,750.00	819,750.00		
5-02-03-990-00	Other Supplies and Materials Expenses							GoP	6,615,000.00			
	PDL's Gratuity/Compensation	AS	N/A	N/A	N/A	N/A	N/A	GoP	900,000.00	900,000.00		Compensation of Persons Deprived of Liberty
	Laundry Soap (Hygiene Kit)	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	860,000.00	860,000.00		Bidding for the Supply and delivery of Laundry Soap for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Bath Towel (Hygiene Kit)	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	453,600.00	453,600.00		Bidding for the Supply and delivery of Bath Towel for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Bath Soap (Hygiene Kit)	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	646,875.00	646,875.00		Bidding for the Supply and delivery of Bath Soap for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Toothbrush (Hygiene Kit)	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	119,000.00	119,000.00		Bidding for the Supply and delivery of Toothbrush for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Toothpaste (Hygiene Kit)	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	388,125.00	388,125.00		Supply and delivery of Toothpaste for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Procurement of PDL's Uniform (T- Shirt) with Prison Markings	Supply Section	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	840,000.00	840,000.00		Bidding for the Supply and delivery of Uniform (T-shirt) for SPPF PDL use shall be processed at the NHQ under centralized procurement
	Foundation Day CSP	CSP	Shopping	01/04/2021	01/07/2021	01/08/2021	01/11/2021	GoP	250,000.00	250,000.00		CSP Foundation Expense
	Foundation Day PSP	PSP	Shopping	12/06/2021	12/09/2021	12/10/2021	12/13/2021	GoP	20,000.00	20,000.00		PSP Foundation Expense
	Foundation Day SSP	SSP	Shopping	11/30/2021	12/03/2021	12/06/2021	12/07/2021	GoP	20,000.00	20,000.00		SSP Foundation Expense
	Foundation Day SISP	SISP	Shopping	5/28/2021	5/31/2021	06/01/2021	06/03/2021	GoP	20,000.00	20,000.00		SISP Foundation Expense
	Fabrication of Coffin	GSS	Competitive Bidding	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	200,000.00	200,000.00		Coffin fabrication for deceased PDL Use
	Fabrication of Bedbunks	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	100,000.00	100,000.00		Bedbunks fabrication for PDL Use

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	NCCW (Local Celebration)	AS	Competitive Bidding	8/13/2021	8/20/2021	8/26/2021	8/31/2021	GoP	200,000.00	200,000.00		NCCW expense
	Reformation Programs and Activities	Reformation	Competitive Bidding	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	300,000.00	300,000.00		For Reformation Program and Activities Supplies & Materials Expense
	Printer, Steel Cabinet, Table, Aircon Others	AS	Competitive Bidding	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	450,000.00	450,000.00		For SPPF offices use
	SPPF Visitor's Accomodation	AS	Shopping/ NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	347,400.00	347,400.00		Official Visitor's Accomodation Expense
	Contingency	AS	Shopping/ NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	500,000.00	500,000.00		Pursuant to Rule II, Section 7.1 of 2016 Revised IRR of RA 9184 "a lumpsum to cover for foreseeable emergencies/contingencies based on historical records.
	UTILITIES EXPENSES											
5-02-04-010-00	Water Expenses	AS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	975,000.00	975,000.00		SPPF Water Supply
5-02-04-020-00	Electricity Expenses	AS		N/A	N/A	Occidental Mindoro Electric Cooperative (OMECCO) Monthly Billing System		GoP	4,411,000.00	4,411,000.00		SPPF Power Supply
	COMMUNICATION EXPENSES											
5-02-05-010-00	Postage and courier Services	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	93,000.00	93,000.00		Postage and Delivery and Courier requirements of SPPF
5-02-05-020-01	Telephone Expenses- Mobile	AS	NP-53.9-Small Value Procurement	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	48,000.00	48,000.00		Provision of Prepaid Cards to SPPF officials and authorized personnel for long distance telephone calls
5-02-05-020-02	Telephone Expenses-Landline	AS	NP-53.9-Small Value Procurement	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	94,000.00	94,000.00		
5-02-05-030-00	Internet Subscriptions Expense	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	143,000.00	143,000.00		Provision of prepaid internet expense for various offices use
5-02-05-040-00	Cable Subscription Expense	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	17,000.00	17,000.00		Subscription of cable television services for SPPF offices
5-02-11-030-00	CONSULTANCY SERVICES											
5-02-11-990-00	Other Professional Services	AS	NP-53.9-Small Value Procurement	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	129,000.00	129,000.00		SPPF Other Professional Services
	RM Buildings and Other Structures							GoP				
5-02-13-030-99	RM Other Infrastructure Assets							GoP	411,000.00			
	Apartment type Tomb (Cemetery)	GSS	Competitive Bidding	01/06/2021	01/11/2021	01/12/2021	01/13/2021	GoP	200,000.00	200,000.00		Repair of SPPF Other Infra Assets
	Concrete Pathwalk (Catwalk)	GSS	NP-53.9 Small Value Procurement	01/07/2021	01/11/2021	01/12/2021	01/13/2021	GoP	180,000.00	180,000.00		Repair of SPPF Other Infra Assets

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	Contingency	GSS	NP-53.9 Small Value Procurement	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed					31,000.00	31,000.00		Pursuant to Rule II, Section 7.1 of 2016 Revised IRR of RA 9184 "a lumpsum to cover for foreseeable emergencies/contingencies based on historical records.
5-02-13-040-01	R/M Building							GoP	2,561,000.00			
	Minimum Compound Perimeter Fence	Central Prison	Competitive Bidding	01/12/2021	01/19/2021	01/22/2021	01/27/2021	GoP	241,000.00	241,000.00		Repair of SPPF Building
	PSP OIC's Quarter	PSP	NP-53.9 Small Value Procurement	01/06/2021	01/13/2021	01/14/2021	01/15/2021	GoP	100,000.00	100,000.00		Repair of SPPF Building
	PSP Perimeter Fence (Phase 4)	PSP	Competitive Bidding	01/12/2021	01/19/2021	01/22/2021	01/27/2021	GoP	210,000.00	210,000.00		Repair of SPPF Building
	SISP Perimeter Fence (Phase 5)	SISP	Competitive Bidding	1/18/2021	1/25/2021	1/28/2021	02/02/2021	GoP	210,000.00	210,000.00		Repair of SPPF Building
	PDL Dorm CSP	CSP	Competitive Bidding	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed					200,000.00	200,000.00		Repair of SPPF Building
	Grandstand	GSS	Competitive Bidding	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed					500,000.00	500,000.00		Repair of SPPF Building
	Repair and refurbishment of BRSS quarters	GSS	Competitive Bidding	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed					1,100,000.00	1,100,000.00		Repair of SPPF Building
5-02-13-050-01	RM Machinery	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	544,000.00			Repair & Maintenance of Other machinery, Equipment and implements
	Generator Set	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	150,000.00	150,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Massey Ferguson Tractor	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Tractor Squadron	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Tractor Trailer	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	100,000.00	100,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Tractor Various Spareparts	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Generator Set Various Parts	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Switches, Control, Sensors etc.	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	24,000.00	24,000.00		Repair & Maintenance of Other machinery, Equipment and implements
	Back-Up Small Genset	GSS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	70,000.00	70,000.00		Repair & Maintenance of Other machinery, Equipment and implements
5-02-13-050-02	RM Office Equipment	AS	NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	180,000.00	180,000.00		Repair & Maintenance of Office Equipment

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5-02-13-060-01	RM Motor vehicles	GSS	Public Bidding/ NP-53.9-Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	583,000.00			Quarterly maintenance of government vehicle
	Isuzu Truck Cabin	GSS	Public Bidding	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	250,000.00	250,000.00		Quarterly maintenance of government vehicle
	Brakes of all Colony Vehicles	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Quarterly maintenance of government vehicle
	Various Spareparts of Colony Vehicles	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	150,000.00	150,000.00		Quarterly maintenance of government vehicle
	Air Compressor	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	30,000.00	30,000.00		Quarterly maintenance of government vehicle
	Car Wash Machine	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	12,000.00	12,000.00		Quarterly maintenance of government vehicle
	Various Mechanical Tools	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	41,000.00	41,000.00		Quarterly maintenance of government vehicle
	Vehicle Batteries	GSS	NP-53.9 Small Value Procurement	to be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP	50,000.00	50,000.00		Quarterly maintenance of government vehicle
	FIDELITY BOND PREMIUMS											
5-02-15-020-00	Fidelity Bond Premiums	AS	NP-53.5-Agency-to- Agency	To be Scheduled as needed				GoP	10,000.00	10,000.00		For Petty Cash Fund (PCF) accountable officers
	INSURANCE EXPENSE											
5-02-15-030-00	Insurance Expense	AS	NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	27,000.00	27,000.00		Vehicle & Building Insurance
	ADVERTISING EXPENSE											
5-02-99-010-00	Advertising Expense	AS	NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	23,000.00	23,000.00		SPPF information Drive/Campaign/ Dissemination
5-02-99-020-00	Printing and Publication Expenses	AS	NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	42,000.00	42,000.00		Publication and printing of SPPF Publication/Newsletter & ARTA/GAD/FOI Tarpaulins
	REPRESENTATION EXPENSES											
5-02-99-030-00	Representation Expenses	AS	Shopping	To be Scheduled as needed				GoP	183,000.00	183,000.00		Representation for SPPF visitors
	RENTALS											
5-02-99-050-04	Rent - Equipment	AS	NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	45,000.00	45,000.00		Rentals for Equipment as needed
	OTHER MOOE											
	Other Maintenance & Operating Expenses								638,000.00			
	Other MOOE							GoP				Compensation of Persons Deprived of Liberty
	Year-End Forum	AS	Shopping/ NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	100,000.00	100,000.00		For SPPF Officers and Employess
	PDL's Due for release (Fare/Gratuity)	AS	N/A	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		Compebsation of Persons Deprived of Liberty

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	Contingency		Shopping/ NP-53.9-Small Value Procurement	To be Scheduled as needed				GoP	38,000.00	38,000.00		Pursuant to Rule II, Section 7.1 of 2016 Revised IRR of RA 9184 "a lumpsum to cover for foreseeable emergencies/contingencies based on historical records.
									M.O.O.E.			
										116,613,000.00		

Prepared by:


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