

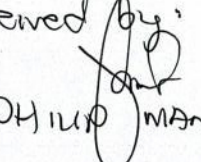
ANNUAL PROCUREMENT PLAN (APP)

ANNEX A

DAVAO PRISON AND PENAL FARM (Bureau of Corrections)

ANNUAL PROCUREMENT PLAN FOR FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		TOTAL	MOOE	CO		
1	Food Supplies Expense		Public Bidding															156,892,000.00	156,892,000.00		Inmates Consumption
2	Drugs & Meds Expense		Public Bidding															26,149,000.00	26,149,000.00		
3	Medical, Dental & Lab Supplies Expense		Public Bidding															2,654,000.00	2,654,000.00		
4	Office Supplies Expense		Procurement Service															1,059,000.00	1,059,000.00		
5	Other Supplies & Material Exp.		Public Bidding															12,758,000.00	12,758,000.00		
6	Fuel, Oil & Lub. Expense		Direct															3,291,000.00	3,291,000.00		
7	Travelling Exp.		Direct															7,034,000.00	7,034,000.00		
8	Training Exp.		Direct															218,000.00	218,000.00		
9	Water Expense		Direct															1,907,000.00	1,907,000.00		
10	Electricity Exp.		Direct															9,681,000.00	9,681,000.00		
11	Postage & Courier Service Expense		Direct															111,000.00	111,000.00		
12	Mobile Expense		Direct															94,000.00	94,000.00		
13	Landline Expense		Direct															180,000.00	180,000.00		
14	Internet Subscription Expense		Direct															282,000.00	282,000.00		
15	Cable, Satellite, Tel. & Radio Expense		Direct															20,000.00	20,000.00		
16	Consultancy Services		Direct															-	-		
17	Other Prof. Services		Direct															256,000.00	256,000.00		
18	Other Infra Assets		Shopping															412,000.00	412,000.00		
19	Fidelity Bond Prem.		Direct															10,000.00	10,000.00		
20	Insurance Expense		Direct															30,000.00	30,000.00		
21	Advertising Expense		Shopping															23,000.00	23,000.00		
												SUB-TOTAL		223,061,000.00	223,061,000.00						

Received by:

 PHILIP MANALO 02/13/18

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
	21. Sterilizer, Electric 220 volts	2	units	14,000.00												X	
	22. Glucometer (one touch)	2	units	64,800.00												X	
	23. Microscope, binocular X5Z-1078, 2 pair eyepiece , 4 objectives, 220v	1	unit	30,000.00									X				
	24. Minor surgery set (mosquito forecep, tissue forecep, etc)	1	unit	12,000.00									X				
	25. Hospital bed, mechanical bed flooring channelized , tubular type	50	units	781,250.00		X		X		X		X		X			X
	26. Wheelchair, folding type, adult, chromeplated	15	units	150,000.00				X				X				X	
	27. Commode chair, chromeplated, adjust height with arm rest, pail cover	4	units	35,000.00				X				X				X	
	28. Stretcher ,folding pole nylon canvass, green/orange	4	units	60,000.00			X					X					
	29. Ambulance stretcher, collapsible	2	units	54,000.00						X							
	30. Dental sterilizer (autoclave)	2	unit	60,000.00						X							
	31. Dental unit & chair	2	units	350,000.00						X							
	32. Ultrasonic scaler	3	unit	45,000.00				X									
	33. Forceps : #88 & 88(L)	1	pair	1,200.00				X									
	34. #120(for upper 3rd M)	1	pc	600.00				X									
	35. Mouth mirrors	10	pcs	950.00								X					
	36. Cotton pliers	5	pcs	475.00												X	
	37. Explorer	5	pcs	475.00												X	
	38. Refrigerator	1	unit	25,000.00													
	39. Dental Equipment & Instrument	1	set	500,550.00													
B.	OFFICE SUPPLIES EXPENSE			1,059,000.00	Procurement Service	X			X			X				X	
	1 Baguio broom, soft	48	pcs	6,000.00	Procurement Service	X			X			X				X	
	2 Ballpen, HBW 2000, black 75 / red 25	2,000	pcs	10,000.00	Procurement Service	X			X			X				X	
	3 Bookpaper, #20 laser, long	2000	ream	190,545.00	Procurement Service	X			X			X				X	

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
4	Bookpaper, #20 laser, short	1500	ream	142,450.00	Procurement Service	x			x			x				x	
5	Bookpaper, A4	500	ream	80,000.00	Procurement Service	x			x			x				x	
6	Cartolina , assorted color	100	pcs	800.00	Procurement Service	x			x			x				x	
7	Coin envelope 8 ½	96	box	19,200.00	Procurement Service	x			x			x				x	
8	Continuous form 4 ply, 9½ x 13, subs. 20,white	102	box	101,898.00	Procurement Service	x			x			x				x	
9	Continuous form 4 ply, 9½ x 11, subs. 20,white	101	box	80,800.00	Procurement Service	x			x			x				x	
10	Correction tape	96	pcs	4,320.00	Procurement Service	x			x			x				x	
11	Elmer's glue , big	24	pcs	960.00	Procurement Service	x			x			x				x	
12	Brown envelope, doc. #150 F. Star, long	1200	pcs	2,400.00	Procurement Service	x			x			x				x	
13	Brown envelope, doc. #150 F. Star, short	1200	pcs	1,800.00	Procurement Service	x			x			x				x	
14	Epson ribbon cartridge LQ-300/LX 330	150	pcs	29,250.00	Procurement Service	x			x			x				x	
15	Folder,long,white,system brand	3,000	pcs	15,000.00	Procurement Service	x			x			x				x	
16	Folder,short,white,system brand	2,000	pcs	9,000.00	Procurement Service	x			x			x				x	
17	Linen paper, long , white 9½ x 13	6	box	4,800.00	Procurement Service	x			x			x				x	
18	Linen paper, long , white 9½ x 11	6	box	2,600.00	Procurement Service	x			x			x				x	
19	Mop handle, rubbermade	24	pcs	19,200.00	Procurement Service	x			x			x				x	
20	Mophead replacement (rubbermade)	12	pcs	1,260.00	Procurement Service	x			x			x				x	
21	Mailing envelope, long, NAPPCO	12	box	3,000.00	Procurement Service	x			x			x				x	

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
22	Manila paper	102	pcs	306.00	Procurement Service	x			x			x				x	
23	Masking tape, 2"	24	pcs	2,640.00	Procurement Service	x			x			x				x	
24	Masking tape, 1"	26	pcs	1,560.00	Procurement Service	x			x			x				x	
25	Muriatic acid	48	gal	4,080.00	Procurement Service	x			x			x				x	
26	Newsprint, subs. 16 , long, Bonus	200	box	17,000.00	Procurement Service	x			x			x				x	
27	Newsprint, subs. 16 , short, Bonus	150	box	11,250.00	Procurement Service	x			x			x				x	
28	Packing tape, 2"	24	pcs	1,200.00	Procurement Service	x			x			x				x	
29	Packing tape, 1"	24	pcs	600.00	Procurement Service	x			x			x				x	
30	Paper clips, small	48	box	384.00	Procurement Service	x			x			x				x	
31	Paper fastener, metal, 8 inches	24	box	1,920.00	Procurement Service	x			x			x				x	
32	Paper fastener, metal, regular size	48	box	3,360.00	Procurement Service	x			x			x				x	
33	Paper fastener, plastic	24	box	720.00	Procurement Service	x			x			x				x	
34	Pencil, mongol #1	288	box	18,720.00	Procurement Service	x			x			x				x	
35	Pentel pen ink, refill, black, pilot	48	pcs	3,360.00	Procurement Service	x			x			x				x	
36	Pentel pen, pilot, black, broad	96	pcs	6,720.00	Procurement Service	x			x			x				x	
37	Puncher	24	pcs	3,600.00	Procurement Service	x			x			x				x	
38	Record book, 500pp, no. 85, VECO brand	100	pcs	26,500.00	Procurement Service	x			x			x				x	
39	Scotch tape, 1"	24	pcs	480.00	Procurement Service	x			x			x				x	
40	Scotch tape, 2"	24	pcs	960.00	Procurement Service	x			x			x				x	
41	Sign pen, black (Energel)	300	pcs	15,000.00	Procurement Service	x			x			x				x	

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
42	Sign pen, black (G-tec,c4)	300	pcs	18,000.00	Procurement Service	x			x			x				x	
43	Stabilo marker	72	pcs	2,520.00	Procurement Service	x			x			x				x	
44	Stamp pad	24	pcs	840.00	Procurement Service	x			x			x				x	
45	Stamp pad ink	48	pcs	4,320.00	Procurement Service	x			x			x				x	
46	Staple wire #35 copper	72	box	3,960.00	Procurement Service	x			x			x				x	
47	Staple wire HD-3LS 13	12	box	540.00	Procurement Service	x			x			x				x	
48	Stapler #35 max	12	pcs	3,600.00	Procurement Service	x			x			x				x	
49	Sharpener, heavy duty	12	pcs	3,600.00	Procurement Service	x			x			x				x	
50	Sharpener, small	48	pcs	280.00	Procurement Service	x			x			x				x	
51	USB Flash drive	25	pcs	7,500.00	Procurement Service	x			x			x				x	
52	Typewriter ribbon	48	pcs	960.00	Procurement Service	x			x			x				x	
53	Whiteboard marker, black	48	pcs	720.00	Procurement Service	x			x			x				x	
54	Yellow ruled pad	72	pcs	1,152.00	Procurement Service	x			x			x				x	
55	Writing pads, Grade III & IV (200 each)	500	pad	5,000.00	Procurement Service			x									
56	Intermediate Pad	500	pad	7,500.00	Procurement Service			x									
57	Writing notebook 100 leaves	40	pcs	400.00	Procurement Service			x									
58	Lesson plan	100	pcs	2,500.00	Procurement Service			x									
59	Class Record	100	pcs	3,500.00	Procurement Service			x									
60	Blackboard eraser	48	pcs	960.00	Procurement Service			x									
61	RISO KS ink (PMS duplicator)	10	pcs	13,200.00	Procurement Service			x									
62	RISO KS800 duplicator(master B)(PMS Ofc)	10	pcs	11,500.00	Procurement Service	x			x			x				x	
63	MC-1600 Toner Black (Opcen)	12	pcs	24,000.00	Procurement Service	x			x			x				x	
64	MC-1600 Toner Cyan (Opcen)	4	pcs	21,600.00	Procurement Service	x			x			x				x	
65	MC-1600 Toner Yellow (Opcen)	4	pcs	21,600.00	Procurement Service	x			x			x				x	

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
66	MC-1600 Toner Magenta (Opcen)	2	pcs	8,605.00	Procurement Service	x			x			x				x	
67	HP Deskjet black/colored (Opcen)	60	pcs	15,000.00	Procurement Service	x			x			x				x	
68	Canon Printer ink 410 black/colored (maximum)	20	pcs	7,000.00	Procurement Service	x			x			x				x	
69	HP Deskjet 2060 ink black/colored	40	pcs	15,000.00	Procurement Service	x			x			x				x	
70	HP Deskjet 2515 ink black/colored	10	pcs	8,000.00	Procurement Service	x			x			x				x	
C.	OTHER SUPPLIES & MATERIALS EXPENSE			12,758,000.00	Public Bidding	x	x	x	x	x	x	x	x	x	x	x	x
1	Ammunition																
	a) 9mm	2,000	rounds	1,020,000.00				x									
	b) M16	2,000	rounds								x						
	c) shotgun	2,000	rounds										x				
	d) caliber 30	2,000	rounds													x	
	e) caliber 45	2,000	rounds				x						x				
2	T-shirt short sleeves	8,000	pcs	1,120,000.00			x										
3	T-shirt long sleeves	8,000	pcs	948,400.00				x			x			x			x
4	Blanket	8,000	pcs	1,320,000.00				x			x						x
5	Mosquito net	8,000	pcs	920,000.00				x			x					x	
6	Bed Matt, plastic	8,000	pcs	920,000.00				x				x					x
7	Toothbrush	8,000	pcs	360,000.00		x			x			x				x	
8	Toothpaste(150ml individual carton labeled &																
9	Toothpaste(150ml individual carton labeled & branded name in common)	95,040	tube	360,000.00		x	x	x	x	x	x	x	x	x	x	x	x
10	Laundry soap	95,040	bar	1,500,000.00		x	x	x	x	x	x	x	x	x	x	x	x
11	Bath soap	95,040	bar	1,500,000.00		x	x	x	x	x	x	x	x	x	x	x	x
12	Executive Chairs	20	pcs	264,600.00				x									
14	Office Tables	5	nos.	25,000.00				x				x					x
16	Slippers	8,000	pairs	1,000,000.00				x			x			x			x
17	Rubber Boots	3,000	pairs	1,500,000.00				x			x			x			x

PROJECT PROCUREMENT MANAGEMENT PLAN

Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
G.	WATER EXPENSE			1,907,000.00	Small Value	x			x			x			x		
H.	ELECTRICITY EXPENSE			9,681,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
I.	POSTAGE AND COURIER SERVICES EXPENSE			111,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
J.	MOBILE EXPENSE			94,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
K.	LANDLINE EXPENSE			180,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
L.	INTERNET SUBSCRIPTION EXPENSE			282,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
M.	CABLE,SATELLITE,TELEGRAPH & RADIO EXPENSE			20,000.00	Direct	x	x	x	x	x	x	x	x	x	x	x	x
N.	CONSULTANCY SERVICES			30,800.00	Direct	x						x					
O.	OTHER PROFESSIONAL SERVICES			256,000.00	Direct	x						x					
P.	OTHER INFRASTRUCTURE ASSETS			412,000.00	Shopping			x				x				x	
Q.	FIDELITY BOND PREMIUMS			10,000.00	Direct	x											
R.	INSURANCE EXPENSE			30,000.00	Direct		x	x						x	x		
S.	ADVERTISING EXPENSE			23,000.00	Shopping	x											
T.	PRINTING AND PUBLICATION EXPENSE			43,000.00	Shopping		x										
U.	REPRESENTATION EXPENSE			200,000.00	Shopping	x		x			x				x		
V.	RENTAL - EQUIPMENT			50,000.00	Shopping			x					x				
W.	OTHER MAINTENANCE AND OPERATING EXPENSE			700,000.00	Shopping				x			x			x		

PROJECT PROCUREMENT MANAGEMENT PLAN


Procurement Unit : **Davao Prison & Penal Farm**

Calendar Year : **2018**

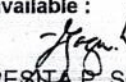
CODE	GENERAL DESCRIPTION	QUANTITY SIZE		Estimated	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
				Budget		J	F	M	A	M	J	J	A	S	O	N	D
	v) Rechargeable Flashlight	50	nos.	50,000		X	X	X	X	X	X	X	X	X	X	X	X
	w) CCTV Camera (CIW-Mindanao)	2	units	50,000			X								X		
Y.	MACHINERY/IES			583,000.00	Shopping	x			x			x				x	
	a) Generator Set	4	unit	150,000.00													
	b) Welding Machine	1	no.	50,000.00													
	c) Compressor	1	no.	30,000.00													
	d) Chain Block	1	no.	30,000.00													
	e) Hydraulic Jack	1	no.	20,000.00					X								
	f) Electric Water Pumps	10	nos.	120,000.00			X		X				X				X
	g) Jetmatic Water Pumps	103	nos.	103,000.00		X	X	X	X	X	X	X	X	X	X	X	X
	h) Chainsaw	2	nos.	40,000.00				X						X			
	i) Concrete Mixer	1	no.	40,000.00				X									
Z.	Capital Outlay			37,500,000.00													
	a) Inmates Dormitory	3	unit	22,500,000.00						X							
	b) Water System			15,000,000.00					X								
	TOTAL BUDGET			296,603,300.00													

*Procurement Service by default for commonly used office supplies

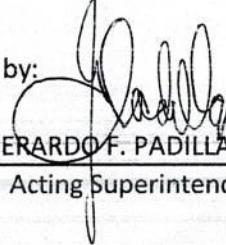
Prepared by :


 JOSEFINA P. KATIGBAK
 Head, BAC Secretariat

Funds available :


 TERESITA P. SOGUILON
 Budget Officer

Submitted by:


 GERARDO F. PADILLA, MPA
 Acting Superintendent