



**BUREAU OF CORRECTIONS**  
**Summary List of Filers**  
**Statement of Assets, Liabilities and Networth**  
**Calendar Year 2017**





**CERTIFICATION**


This is to certify that the SALNs submitted/ included in the Summary List of Filers were reviewed and found compliant by the Review and Compliance Committee of this Office.

Further, the review were made in accordance with the review and compliance procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular NO. 10, s. 2006 (amended by CSC Resolution No. 1300455 promulgated on March 04, 2013).

Issued on June 8, 2018.

  
**REBECCA P. ONELLA**  
OIC, Administrative Division

  
**MARY JANE N. JULIO**  
Member  
Chief, Human Resource Dev't Section

  
**Atty. DAISY SEVILLA-CASTILLOTE**  
Member  
Chief, Legal Office





Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**BUREAU OF CORRECTIONS**  
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03 July 2018

**SPECIAL ORDER**  
**NO. 375 s. 2018**

**TO : ALL CONCERNED**

The Bureau of Corrections Review and Compliance Committee for the Statement of Assets and Liabilities and Networth (SALN) of the BuCor Employees is hereby reconstituted to be composed of the following:

**Deputy Director General for Administration - Chairperson**  
**Chief, Administrative Division - Vice Chairperson**

**Members:**

**Chief, Human Resource Development Section**  
**Chief, Legal Office**

**Secretariat:**

**Human Resource Development Section Personnel**  
**OPPFs Chief, Human Resource Unit**

As such, the Committee shall be tasked to perform the following procedure/functions:

1. Receiving and evaluation of the SALN if the same has been submitted on time and all fields are filled out with correct information.
2. Preparation of a list of the following employees, in alphabetical order, to be submitted to the Civil Service Commission on or before 15<sup>th</sup> of May every year.
  - a. Those who filed their SALNs with complete data;
  - b. Those who filed their SALNs but with incomplete date and;
  - c. Those who did not file their SALNs.
3. Preparation of a Memorandum Order to: (a) all employees who failed to submit their sworn SALN; (b) to all employees who submitted their sworn SALN but with incomplete data
4. Preparation of a show-cause order to those who failed to submit within three (3) days (non-extendible) after issuance of the Memorandum Order.
5. Issuance of SALN Review and Compliance Certification.

All orders or parts of orders inconsistent herewith are hereby revoked/amended accordingly.

*Noted.*  
 This order takes effect immediately.

**Bureau of Corrections**  
**RECORDS SECTION**  
 Received Dispatched

Time: 3:55 PM / 4:15 PM  
 Date: 7-11-18 / 7-11-18  
 Signature: [Handwritten Signature]

**USEC RONALD M. DELA ROSA**  
 Director General

RPO/cmva/SO July 2018  
 Copy furnished:  
 1 ea - ODC/ADCs  
 1 ea - C, Admin/Acctg/Budget/Mgt. Div  
 1 ea - All Concerned Offices/OPCEN  
 1 - Records

**BUREAU OF CORRECTIONS**  
**HUMAN RESOURCE DEV'T SECTION**  
**RECEIVED**

BY: [Handwritten Signature]  
 DATE: [Handwritten Date]  
 TIME: [Handwritten Time]